

## Digital High School: Certification of Eligibility Frequently Asked Questions

### 1. Match Requirements

**1.1** If the school match is less than the amount of the grant that would be available to the school if selected, can a school still participate in the program?

**Answer:** Yes, however the amount of the grant allocated shall not exceed the amount of the available matched funding unless a waiver is approved by the State Board of Education.

**1.2** What are the provisions and process for waiver or modification of the match requirements?

**Answer:** The most current provisions and process for waiver or modification of match requirements are in Appendix A of the 1999-00 and 2000-01 Project Application package. This can be viewed or downloaded from the California Department of Education (CDE) Web site for the Digital High School Program at <http://www.cde.ca.gov/digitalhigh/>.

**1.3** Is the matching requirement for the district in total or by individual school site?

**Answer:** The match requirement is at the school level and should reflect resources to support the project at the school site. For combined applications, the match is a combined match for all included sites. For more information on local match requirements, again refer to Appendix A of the 1999-00 and 2000-01 Project Application package.

### 2. Charter High Schools

**2.1** Do charter high schools submit a separate Certification of Eligibility?

**Answer:** It depends on how the charter high school is funded. If the charter high school is indirectly funded, it must be submitted by the school district or county office of education under which the charter high school was established. If the charter high school is directly funded, a separate Certification of Eligibility is submitted. It must be submitted by the charter high school itself.

### 3. Combining Schools

**3.1** My continuation school does not want to apply, however, my comprehensive high school does want to apply. Can the comprehensive high school apply separately?

**Answer:** If the continuation school is located on the same site, adjacent to, or across the street from the comprehensive school site, they must apply as a combined site in order for **both** schools to be funded. If they do not apply together, then the continuation school would be precluded from participating in the program and would not be eligible to receive TSST funding.

**3.2** If not required to be combined, can a school district choose to combine an alternative or continuation school with a comprehensive high school for an installation grant?

**Answer:** Yes, if the schools are within the same school district. Districts may combine alternative and continuation schools with comprehensive high schools consistent with technological or programmatic needs of the staff and students. Comprehensive high schools cannot be combined with each other.

#### **4. Enrollment**

**4.1** What do I use for the school enrollment on the Certification of Eligibility?

**Answer:** October 1999 CBEDS enrollment will be shown on the Certification. If you project significant enrollment changes, please post on the form. The estimated enrollment will be used for the random drawing, however, actual October 2000 CBEDS enrollment figures will be the basis for the final allocation of funds.

**4.2** I have Special Education students in my County Court School, can they be added to the enrollment number?

**Answer:** Yes, if they were part of the CBEDS enrollment. Otherwise, they may be counted under another CDS code, such as a special education program operated by the county.

**4.3** Are ROP students on DHS campuses included in the enrollment number?

**Answer:** ROP students concurrently enrolled in a high school program are counted in the CBEDS enrollment data for the high school and that is where the DHS program funds them. The high school then determines how those students are served while they attend classes on that campus.

**4.4** We have a new high school that will be opening November 1, 2000. Can we put a placeholder in for this new school?

**Answer:** No. High schools must have a CDS code and be open for instruction no later than October 6, 2000, the date for reporting the 2000 CBEDS school enrollment (Information Day).

**4.5** We have two school sites with one CDS code. How do we reflect the enrollment? What if we only want to submit one of the schools in the certification?

**Answer:** Both schools must be included as one entry for the CDS code. The full enrollment for that CDS code, which in this case includes two schools, is reflected. Otherwise, a separate CDS code for the separate site must be obtained.

#### **5. Miscellaneous**

**5.1** Our high school facilities are used in the evening by the adult education program. Does this present

a problem for the high school to participate in the Digital High School Program?

**Answer:** No, this has no bearing on participation in the Digital High School Program.

**5.2** Are Regional Occupational Centers (ROCs) and Regional Occupational Programs (ROPs) eligible to participate in the program?

**Answer:** It depends on the students' enrollment. ROC/P students in grades 9-12, enrolled in comprehensive, continuation, or alternative high schools will be included in the Certification of Eligibility of those schools in the school's CBEDS count. If there are ROC/P students that are not enrolled in comprehensive, continuation, or alternative high schools, the ROC or ROP can submit a Certification of Eligibility for those students (if it has a separate CDS code) or that enrollment can be combined with a comprehensive high school as combined schools. ***The ROC or ROP must substantiate with their Certification that those students are not already counted in the enrollment for a comprehensive, continuation, or alternative high school.*** An explanation in the space provided on the form regarding why the students are eligible and not concurrently enrolled in another public high school will serve as substantiation.

**5.3** Is the local governing board required to approve the Certification of Eligibility form if there are no changes from last year?

**Answer:** Yes, local governing board must approve the list which will be used for Year 4.

**5.4** Do we need to return the Certification of Eligibility if we have four schools in our district that have already been funded in Years 1, 2 or 3, one school that won't be participating in the DHS Program, and no new schools opening by October 6, 2000?

**Answer:** No. If no existing schools are to be considered for Year 4, the Certification of Eligibility does not need to be returned.

**5.5** If I only have 5 students enrolled, will I receive only \$1,500 to implement the Digital High School Program?

**Answer:** No, the chart on the following page addresses those schools with enrollment of 200 or less:

## Minimum Technology Installation Grant Levels for Small Schools

Student Enrollment (CBEDS School Report - October 2000)	Minimum Grant Amount
1 – 5	\$5,000
6 – 10	\$10,000
11 – 15	\$15,000
16 – 20	\$20,000
21 – 25	\$25,000
26 – 200	\$25,000 plus \$200 per pupil (in excess of the first 25 pupils)
All schools with more than 200 students	\$300 per pupil [per EC § 52260(a)]